

SCRUTINY COMMITTEE

Thursday, 1st June, 2023
6.30 pm





SCRUTINY COMMITTEE

ROOMS 2 & 3, BURNLEY TOWN HALL

Thursday, 1st June, 2023 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. . Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at:

<http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

Due to Public Health guidance on social distancing there is a limited capacity for members of the public to attend meetings. You are advised to contact democracy@burnley.gov.uk in advance of the meeting.

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

To approve as a correct record the minutes of the previous meeting.

5 - 10

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4) *Declarations of Interest*

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7) Scrutiny Procedure Rules for Noting

11 - 18

To note the Scrutiny Procedure Rules (Part 4e of the Constitution) which outlines how the Scrutiny Committee operates and fits into the Council's decision making process.

8) Notice of Key Decisions and Private Meetings

19 - 24

To consider the list of future Key Decisions.

9) Scrutiny Review Groups

25 - 28

To receive an update on the Scrutiny Review Groups 2022/23.

To consider the Committee's work priorities for 2023/24 and how best they can be addressed by the Committee, including any Scrutiny Review Groups to carry out work based on objectives agreed by the Committee. (Please see attached proforma for Members to consider/outline any issues best suited to be looked at by a Scrutiny Review Group, such as evidence-based task and finish work).

10) Work Programme 2023/24

29 - 32

To identify any items for the Work Programme for 2023/24, taking into account previous year items carried forward, annual items based on the Policy Framework, annual items and others of interest to the Scrutiny Committee, any Scrutiny Review Groups, and any Executive reports during the year to be scrutinised before those meetings.

MEMBERSHIP OF COMMITTEE

Councillor Gail Barton (Chair)
Councillor Bill Horrocks (Vice-Chair)
Councillor Howard Baker
Councillor Gordon Birtwistle
Councillor Helen Bridges
Councillor Margaret Brindle
Councillor Joanne Broughton
Councillor Martyn Hurt
Councillor Nussrat Kazmi

Councillor Syeda Kazmi
Councillor Jack Launer
Councillor Jamie McGowan
Councillor Neil Mottershead
Councillor Paul Reynolds
Councillor Christine Sollis
Councillor Don Whitaker
Councillor Fiona Wild

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Tuesday, 23 May 2023